

MUSASHINO UNIVERSITY

Exchange Program

Application Guideline for Spring AY2027 (Undergraduate)

世界の幸せをカタチにする。
Creating Peace & Happiness for the World



※This guideline is intended for only undergraduate students.

《Welcome to Musashino University!》

Founded in 1924, Musashino University is a university with 100 years of history and tradition. At the core of the university is the Buddhist spirit. Throughout its long history, the university has continued to improve the quality of its education and research achievements. Now, under the new brand statement "Creating Peace & Happiness for the World.", we are reforming our education and Research with the aim of becoming a university sought by the world.



Ariake Campus: 3-3-3 Ariake, Kouto-ku, Tokyo 〒135-8181

Musashino Campus: 1-1-20 Shinmachi, Nishitokyo-shi, Tokyo 〒202-8585

<https://www.musashino-u.ac.jp/>

Contact: Language Center
International Relations Office
Email: lc_jpn.musashino-u.ac.jp

1. All exchange students belong to Language Center

Musashino University accepts exchange students at Language Center (LC) of International Relations Office. There are three types of studies that the students need to choose on application.

Number of Accepted Students : As per agreement

Duration : Half year (Academic Term : April 2027 - August 2027)

One year (Academic Term : April 2027 - February 2028)

Acceptance Track:

Type A: Take specialized courses in Japanese offered by each department
/ Regular Courses

Type B: Take specialized courses in English at the Department of Global Business
/ Regular Courses

Type C: Take Japanese language classes at the Language Center (LC) (Language Study Abroad Program) / Non-degree Courses

Tuition and Fees :

Tuition *according to the enrollment year	As per agreement
Student Association Fee / University Insurance	Approximately 5,000 yen
Course materials such as textbooks and necessary stuffs for classes	Actual costs
Insurance (Injury / Illness and Compensation)	Half year 5,000 yen One year 9,000yen * Approximately

*The actual amounts on the above may change.



2. Studies/Courses and Requirements

Type A - Departments for the specialized studies in Japanese

Exchange student will study specialized studies in the department they prefer in Japanese with regular students at the university.

Requirements	① Must have passed the Japanese Language Proficiency Test (JLPT N1) and be able to submit a certificate of passing on application. ② Have sufficient specialized knowledge of studies before coming to Musashino University.
■Ariake Campus (Koutou-ku,TOKYO)	
Department	Japanese Communication
	Data Science
	Law
	Political Science
	Economics
	Business Administration
	Human Sciences
	Sustainability Studies *Only courses offered to the students from other departments.
■Musashino Campus (Nishi-tokyo City, TOKYO)	
Department	Japanese Literature and Culture
	Entrepreneurship
	Social Welfare
	Well-being

Type B - Departments for the specialized studies in English

Applicants for Type B will take the courses of specialized studies in the Department of Global Business (specialization: Global Business). At the same time, they can also learn Japanese through Language Center classes. However, the majority of the courses taken will be from the Department of Global Business.

Requirements	Must submit one of the following certificates on application: TOEFL iBT 4 (72+) or higher / IELTS Academic 5.5 or higher / / CEFR B2 or higher
■Ariake Campus (Koutou-ku, TOKYO)	
Department	Global Business https://www.musashino-u.ac.jp/academics/faculty/global_studies/global_business/

Please review the link below for the course curriculaums of Type A and Type B.

<https://www.musashino-u.ac.jp/academics/faculty/>

Type C - Japanese language classes for language studies

Japanese language courses of Language Center (LC) are non-degree. Credits are not granted by LC of Musashino University, however, a certificate is separately issued. For credit transfer, please contact your home university.

Requirements	Must submit a score certificate of either one below. • JLPT N5 or higher • CEFR A1 level equivalent (Applicants must take the Tsukuba Test-Battery of Japanese [TTBJ] online test at the time of application and score a total of 60 points or higher).		
■Ariake Campus (Koutou-ku,TOKYO)			
Available Courses ※As of Fall AY2026 •The courses differ by level. •Courses are subject to change.			
LC Japanese Courses	LC Japanese Studies	LC Course Completion Certificate (with number of hours and evaluation of S, A, B, C, D, or X)	No Credits
	LC Japanese		
	LC Japanese Communication		
	LC Kanji		
	LC Elementary Japanese		
	LC Academic Presentation		
	LC Business Japanese		
	LC Listening		
	LC Reading		
Department Courses	Japanese 2 (2 periods for 1 semester / 1credit)	Transcripts (with evaluation and number of approved credits)	Credits Approved

※For exchange students who are with 1 year exchange program, if the students pass the Japanese Language Proficiency Test N1 during their exchange period (by the end of May, 2027) and possess sufficient specialized knowledge, it is possible to take departmental courses (Type A) from the next semester.

3. Notes for Specialized Courses

- Changes of department courses that have been confirmed prior to arrival in Japan will not be permitted.
- Tuition will be determined by the academic year of home university.
- Exchange students may take courses regardless of the year in which they are offered (The course requirements must be fulfilled).
- The maximum number of credits for specialized courses is limited to 20 credits per half year.
- Even if the students apply for certain courses, they may not be able to enroll due to

departmental circumstances such as course cancellation or exceeding enrollment capacity.

4. Regulations on Exchange Program

- We accept applicants who **have strong academic motivation at Musashino University** and are interested in international exchange with Japanese students and others. Those who cannot dedicate themselves to their studies for coming to Japan for job hunting or internships are not acceptable.
- Postgraduate students are not eligible for undergraduate level courses at the University.
- The students, whose enrollment status at home university is terminated before completing their study period at our university, are not able to be accepted as exchange students. Therefore, recommending or dispatching second- and third-year undergraduate students is preferred.
- If students prefer to change their program period (from one semester to one year, or from one year to one semester), they must submit the request by the end of May 2027. Applications submitted after the submission deadline will not be accepted.
- The date and time of arrival in Japan will be designated by the university after the acceptance is approved.
- Any flight cancellation or change fees incurred due to delays in issuing the COE or other schedule changes related to your arrival in Japan are your full responsibility.

5. Living in Japan

Housing :

Musashino University will introduce Kasai International Dormitory of Musashino University or private student dormitory for their living in Japan. The students are able to choose one of these or a self-arranged accommodation. Kasai International Dormitory has limited capacity. Selection will be determined by lottery if applicants exceed availability. In such cases, we will introduce a private student dormitory instead.

<Sample Cost List> *Subject to change

	Kasai International Dormitory	Private Dormitory
Monthly Dorm Fee	40,000 yen	Approximately 80,000 yen *Including meal costs for some dormitories.
Electricity/Gas/Water	Actual cost by individual student contract	Depending on the dormitory you will enter.
Admission Fee	None	Approximately 180,000 yen for moving into and out of dormitory costs.
Moving-out Fee	None	

Commuting :

• Since exchange students are non-regular students, a student discount for commuter pass is not available due to the regulations of transportation companies.

*The cost of a regular commuter pass from Kasai International Dormitory to Ariake campus is approximately 26,000 yen per month (varies depending on the route).

6. Application Process

● Nomination Submission from Partner Universities

Submission Deadline : October 15, 2026

① Issue an official recommendation letter for the exchange program and submit it via MURAS upload or via email to our university.

② Please either complete and submit the form by Google form below, or enter the required information in the nomination sheet and send it to our university via email.

⇒Google form: <https://forms.gle/KqVobk6wM9BGWBaZ9>

⇒Email to : lc_jpn@musashino-u.ac.jp

③ For applying "Type A", please send the applicant's academic transcript via email.

MURAS applications from students who have not been nominated by their home university are not accepted.

● Application Process for Students

[STEP1] Taking the TTBJ Test Submission Deadline : October 31, 2026

Please take a Japanese level check test as below.

<https://ttbj.cegloc.tsukuba.ac.jp/p1.html>

* Follow the instructions as indicated and make sure to send the test result to the correct email address. Please make sure not to miss the forwarding of test result to our university by following instructions.

[STEP2] MURAS Registration Deadline : October 31, 2026

Students submit the student's personal information by themselves on MURAS that URL for student will be sent separately. Please attach the required documents via MURAS.

【Required Documents】

1) A copy of your passport

2) Face photo with a plain background

3) A Certificate of Language skill (Japanese, English)

- Application will be accepted on MURAS.
- Please instruct the students to click on "For sign up first time" and create an account with their own email address.
- The information entered by students can be viewed from the "URL for University". A contact person at partner university can log in using your e-mail address. The initial password is set to "password". Please change it after logging in.
- Once the applicants has completed entering their personal information, a confirmation email will be sent.

7. Others

For certain countries and regions, applicants may be required to submit a "Certificate of Non-Active Tuberculosis" in addition to the standard documents when applying for the Certificate of Eligibility (COE). Relevant individuals will be notified separately when the COE application period begins. For further details on this requirement, please refer to the latest information available on the Ministry of Health, Labour and Welfare's official website (<https://jpets.mhlw.go.jp/jp/>).